

Schools Forum Decision Sheet, Draft & Final Minutes

Thursday, 15 December 2022
4.30 pm – 6.30pm, Virtual - Microsoft Teams

For more information contact: janita.aubun@lewisham.gov.uk tel: 020 83147030

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Schools Forum -Decision Sheet

Meeting Date

15/12/22

Report Reference	Page Reference	Report Title	Purpose of Document	Recommendation	Schools Forum Decision
Item 1		Apologies and Acceptance of Apologies	Apologies from Cathryn Arnold-Kinsey (Nursery School Head), Lynne Haines (Special Schools), Miz Mann (Academies).		Apologies accepted & noted.
Item 2		Declaration of Interest	n/a		
Item 3		Minutes of meeting - 20-10-2022	To agree on minutes of previous meeting	Noted and Agreed	Agreed as accurate.
Item 4		Matters Arising		No matters arising	
Item 5		Dedicated Schools Grant (DSG) –2023/24	The purpose of this report is to agree the principle and approach for the 2023/24 schools funding – Authority Proforma Tool (APT) submission to the Department for Education (DfE).	Option one- MFG set at max 0.5% (estimate), with any residue to support pressures in HNB. Option two- 0.5% transfer from Schools Block, followed by MFG set at affordability. Schools forum to approve on the review of PFI currently being used Schools forum to approve the current levels of de-delegation (including inflation where appropriate) Schools forum to agree for officers to recommend options for consideration on early years funding once the position is confirmed.	Agreed
Item 6		Lewisham learning – options for de-delegation	School Forum to consider the Lewisham learning offer with a supported de-delegation	Schools forum is asked to consider the recommendation from Lewisham Learning Strategic Board to maintain the 2022-23 level of de-delegation for one year from April 2023. The value of the amount is £450k.	Schools Forum agreed to the total de-delegation of £450k
Item 7		High need block	To receive update from Schools Forum working Group meeting	Schools Forum was provided an update from the Schools Forum High Needs Working Group meeting	Noted
Item 8		Any other Business	Pat Barbara raised the matter re FSM and the impact of charges (cost of living crisis).	Schools Forum discussed this item.	Chair suggested that response to this will be included in a letter to the Secretary of state, which will be presented to the forum for approval.

Agreed by

Chair of Schools Forum

LEWISHAM SCHOOLS FORUM

Minutes of the meeting held on Thursday 15th December 2022

Membership (Quorum = 40% i.e. 9) ✓ = present ✕ =absent a = apologies
 s = substitute

		Attendance				
Primary School Headteachers		20/01	28/06	20/10	15/12	Date of Appointment
Jacqueline Noakes	John Ball	a	✓	✓	✕	Dec 2021
Manda George	Torridon Primary	✓	✓	✓	✓	Jan 2022
Sharon Lynch	St William of York	✓	✓	✓	✓	Jan 2022
Julie Loffstadt	Kilmorie	✓	✓	✕	✓	Jan 2022
Matthew Ringham	Our Lady & St Philip Neri	✓	a	✓	✓	Jan 2022
David Lucas	Trinity	✓	✓	✓	✓	Jan 2021
Maxine Osbaldeston	Launcelot	✓	✓	✓	✓	Jan 2021
Nursery School Headteacher						
Cathryn Arnold-Kinsey	Clyde Nursery	✓	✓	a	a	Jan 2022
Secondary School Headteachers						
Naill Hand	Prendergast Ladywell	✓	✓	✓	✓	Oct 2022
Michael Sullivan	Conisborough College			✓	✓	Oct 2022
Special School Headteacher						
Lynne Haines	Greenvale	✓	✓	✓	a	Dec 2021
Pupil Referral Unit Headteacher						
Heather Johnston	Abbey Manor	✓	✓	✓	✓	Dec 2020
Primary School Governors						
Daniel Meyer	St Bartholomews	✓	✓	✓	✓	Jan 2022
Peter Fidel	Eliot Bank and Gordonbrock Federation	a	✓	✓	✓	June 2021
Secondary & Special School Governors						
Pat Barber	Bonus Pastor	✓	a	✓	✓	Jan 2022

Andy Rothery	Leathersellers Federation	✓	✓	✓	✓	June 2021
VACANT	SPECIAL SCHOOL					
Academies						
Miz Mann	STEP Academy Trust	✓	✓	✓	a	Oct 2021
Ann Butcher	Childeric	a	✓	a	✓	June 2021
14-19 Consortium Rep						
Gerard Garvey	Lewisham Southwark College		x	x	x	June 2022
Early Years – PVI						
VACANT						
Diocesan Authorities						
VACANT	Southwark Diocesan Board of Education (Church of England)					
Yvonne Epale	Education Commission – Catholic Diocese of Southwark	✓	✓	✓	a	May 2021

Observers/Others in attendance		
Strategic Business Partner	Mala Dadlani	
Director of Education Services	Angela Scattergood	
LB Lewisham	Sandra Roberts	
NEU	James Kerr	
Clerk	Dipesh Gajmer	

1. Apologies and Acceptance of Apologies

Apologies accepted from Cathryn Arnold-Kinsey, Lynne Haines, Miz Mann and Yvonne Epale.

2. Declaration of Interest

None.

3. Minutes of the Meeting of 20 Oct 2022

No comments, minutes agreed as accurate.

4. Matters arising

No

5. Dedicated Schools Grant (DSG) –2023/24

The purpose of this report is to agree the principles and approach for progressing the 2023/24 schools funding – Authority Proforma Tool (APT) submission to the Department for Education (DfE), i.e the “mandate”.

Option one- MFG set at max 0.5% (estimate), with any residue to support pressures in HNB.

Option two- 0.5% transfer from Schools Block to High Needs, thereby MFG set at affordability (within DfE guidance).

Schools forum agreed (13 yes)

Schools forum to approve the review of PFI factor currently being used -Mala to discuss with head of secondary schools to convene a meeting following settlement.

Schools forum agreed (10 yes)

Schools forum to approve the current levels of de-delegation (including inflation where appropriate)

Schools forum agreed to (12 yes)

Schools forum to agree -in principle the use of the current method, subject to any changes arising from the funding settlement

Schools forum agreed (12 yes)

6. Lewisham learning – options for de-delegation

Schools forum is asked to consider the recommendation from Lewisham Learning Strategic Board to maintain the 2022-23 level of de-delegation for one year from April 2023.

The value of the amount is £450k.

Schools forum agreed (Yes-13).

7. High need block – update from Schools Forum working Group meeting

AS provided feedback from the Schools forum working Group, including progress on the mitigation plan, working with the DfE & Newton on delivering better value to support the mitigation plan. Including additional capacity from Resource Bases (funding of RB)

Slides presentation on HNB.

8. Any Other Business

Pat Barber raised the matter re FSM and the impact of charges (cost of living crisis). Chair suggested that response to this will be included in a letter to the Secretary of state, which will be presented to the forum for approval.

Mala advised that 44 schools had responded to the survey, and that once data has been analysed and the final settlement (including autumn statement additional funding) Forum to consider appropriateness of sending letter to lobby DfE

Future Meetings

19th January 2023

All Schools Forum meetings continue to be held between 16:30-18:30 and remain virtual, unless advised otherwise.

Schools Forum Action Summary

Item	Action to be taken	Officer(s) responsible	Outcome/Current position
5 – DSG 2023/24 Schools Forum 15 December 2022	Officers to adopt approach and principles to the 23/24 APT computation	Mala Dadlani	Feb 2023
8 – AOB Schools forum 15 December 2022	Cost of living crisis - to lobby at National Level. Letter currently being written and will be presented to the forum for approval	All headteachers	

Agenda Item 3

LEWISHAM SCHOOLS FORUM

Minutes of the meeting held on Thursday 15th December 2022

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Sharon Lynch	St William of York	✓	✓	✓	✓	Jan 2022
Julie Loffstadt	Kilmorie	✓	✓	✕	✓	Jan 2022
Matthew Ringham	Our Lady & St Philip Neri	✓	a	✓	✓	Jan 2022
David Lucas	Trinity	✓	✓	✓	✓	Jan 2021
Maxine Osbaldeston	Launcelot	✓	✓	✓	✓	Jan 2021
Nursery School Headteacher						
Cathryn Arnold-Kinsey	Clyde Nursery	✓	✓	a	a	Jan 2022
Secondary School Headteachers						
Naill Hand	Prendergast Ladywell	✓	✓	✓	✓	Oct 2022
Michael Sullivan	Forest Hill			✓	✓	Oct 2022
Special School Headteacher						
Lynne Haines	Greenvale	✓	✓	✓	a	Dec 2021
Pupil Referral Unit Headteacher						
Heather Johnston	Abbey Manor	✓	✓	✓	✓	Dec 2020
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Daniel Meyer	St Bartholomews	✓	✓	✓	✓	Jan 2022
Peter Fidel	Eliot Bank and Gordonbrock Federation	a	✓	✓	✓	June 2021
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VACANT	SPECIAL SCHOOL					
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14-19 Consortium Rep						
Gerard Garvey	Lewisham Southwark College		x	x	x	June 2022
Early Years – PVI						
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Diocesan Authorities						
VACANT	Southwark Diocesan Board of Education (Church of England)					
Yvonne Epale	Education Commission – Catholic Diocese of Southwark	✓	✓	✓	a	May 2021

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None.

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Schools forum to consider two options for MFG and give authority

Option one- MFG set at max 0.5% (estimate), with any residue to support pressures in HNB.

Option two- 0.5% transfer from Schools Block to High Needs, thereby MFG set at affordability (within DfE guidance).

Schools forum to approve the review of PFI factor currently being used -Mala to discuss with head of secondary schools to convene a meeting following settlement.

Schools forum agreed (10 yes)

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